

# Employment Application \_\_\_\_\_



Lake Forest Club  
 554 N. Westmoreland Rd.  
 Lake Forest, IL 60045  
  
 Phone: 847-234-5316  
 www.LakeForestClub.com  
*8/2019 MCA*

Application Date: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 State/Province: \_\_\_\_\_  
 Zip/Postal Code: \_\_\_\_\_  
 SS Number: \_\_\_\_\_  
 Birthday: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_  
 Position Applied for: \_\_\_\_\_  
 Salary Desired: \_\_\_\_\_

(Office only: Employee # \_\_\_\_\_ ) (Office only: Wage/Rate/Salary Approved: \_\_\_\_\_ )

(Office only: Supervisor: \_\_\_\_\_ ) (Office only: Department: \_\_\_\_\_ )

**Hours Available to Work:**

Mon	Tues	Wed	Thurs	Fri	Sat	Sun

Circle One:      Full-Time                  Part-Time                  Full or Part-Time

When available to begin work? \_\_\_\_\_

## Education

Type of School	Name of School and Complete Mailing Address	No. Years Completed	Major or Degree
High School			
College			
Professional School			
Other			

Have you ever been convicted of a crime?                  Circle one:      YES      NO

If yes, please explain \_\_\_\_\_

Do you have a driver's license?                  Circle one:      YES      NO

State of issue: \_\_\_\_\_

Have you had any accidents in the past 3 years?                  Circle one:      YES      NO

Do you have any moving violations in the past 3 years?                  Circle one:      YES      NO

If so how many: \_\_\_\_\_

# Previous Employment

1.

Name of Employer: \_\_\_\_\_

Name of last supervisor: \_\_\_\_\_

Dates of Employments: FROM \_\_\_\_\_ TO \_\_\_\_\_

Salary: FROM \_\_\_\_\_ TO \_\_\_\_\_

Complete Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Last Job title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

List the jobs you held, duties and skills performed, and any advancements or promotions while working:

May we contact your employer: Circle one      YES      NO

2.

Name of Employer: \_\_\_\_\_

Name of last supervisor: \_\_\_\_\_

Dates of Employments: FROM \_\_\_\_\_ TO \_\_\_\_\_

Salary: FROM \_\_\_\_\_ TO \_\_\_\_\_

Complete Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Last Job title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

List the jobs you held, duties and skills performed, and any advancements or promotions while working:

May we contact your employer: Circle one      YES      NO

3.

Name of Employer: \_\_\_\_\_

Name of last supervisor: \_\_\_\_\_

Dates of Employments: FROM \_\_\_\_\_ TO \_\_\_\_\_

Salary: FROM \_\_\_\_\_ TO \_\_\_\_\_

Complete Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Last Job title: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

List the jobs you held, duties and skills performed, and any advancements or promotions while working:

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May we contact your employer: Circle one    YES    NO

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Skills: \_\_\_\_\_

Typing: \_\_\_\_\_

Computer:                      Circle One      PC      MAC      BOTH

Applications: \_\_\_\_\_

Other Skills:

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Please list 2 references other than relatives and previous employers:

*One*

*Two*

	<i>One</i>	<i>Two</i>
Name		
Position		
Company		
Telephone		

**Use this space for to add any additional information necessary to describe your full qualifications:**

A large, empty rectangular box with a thin black border, intended for the user to provide additional information about their qualifications.